京城機電股份
JINGCHENG MAC

北京京城機電股份有限公司
Beijing Jingcheng Machinery Electric Company Limited

(a joint stock company incorporated in the People's Republic of China with limited liability)
(Stock Code: 0187)

NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2018

The Board and all directors warrant that there are no false representations, misleading statement contained in, or material omissions from, this announcement, and jointly and severally accept responsibility for the truthfulness, accuracy and completeness of the contents in this announcement.

IMPORTANT NOTICES:

- The date of the first extraordinary general meeting of 2018: 19 October 2018 (Friday)

I. BASIC INFORMATION OF THE MEETING

NOTICE IS HEREBY GIVEN that the first extraordinary general meeting of 2018 (the "**EGM**") of Beijing Jingcheng Machinery Electric Company Limited (the "**Company**") will be convened by the board of directors of the Company (the "**Board**") and the relevant matters of the meeting are as follows:

(I) Type and session: the first extraordinary general meeting of 2018

(II) Convenor: the Board

(III) Voting methods: a combination of on-site voting by ways of poll and internet voting will be adopted for the EGM

(IV) Share Record Date: 19 September 2018 (Wednesday)

(V) Date, time and venue of the on-site meeting

Date and time of the meeting: 9:30 a.m. on 19 October 2018 (Friday)

Venue of the meeting: the first Conference Room, No. 2 Huo Xian Nan San Road, Huo Xian Town, Tongzhou District, Beijing, the PRC

II. MATTERS TO BE CONSIDERED AT THE EGM

Ordinary resolution

1. To consider the proposal in relation to the intended leasing of a parcel of land and the plant erected thereon as a whole at 9 Tianying North Road, Chaoyang District, Beijing by Beijing Tianhai Industry Co., Ltd.* (北京天海工業有限公司)

III. ATTENDEES OF THE MEETING

(I) Shareholders of the Company whose names appear on the register of members of the Company at the close of business on the Share Record Date, are entitled to attend EGM, and may appoint proxy(ies) in writing to attend and vote at the EGM. Such proxy(ies) need not be the shareholder(s) of the Company.

(II) The directors, supervisors and senior management of the Company.

(III) The lawyers engaged by the Company.

(IV) Other staff.

IV. REGISTRATION METHOD

Shareholders of the Company or proxies who intend to attend the EGM are requested to deliver the reply slip of attending to the Company before 28 September 2018. The reply slip may be delivered in person, by post or facsimile.

Holders of the Company's H shares should note that the register of members of the Company will be closed from 19 September 2018 to 19 October 2018 (both days inclusive), during which time no H Shares transfer will be registered. For holders of H Shares who intend to attend the EGM, transfer documents together with the related share certificates must be lodged with the Hong Kong share registrar of the Company, Hong Kong Registrars Limited, no later than 4:30 p.m. on 18 September 2018, the address is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

Corporate shareholder should attend the meeting by its legal representatives or the proxy appointed by the legal representative. Legal representative who attends the meeting should present his own identity document, evidence of shareholding and valid documents evidencing his capacity as a legal representative. While appointing proxy to attend the meeting, the proxy should present his identity document and an authorisation instrument affixed with the seal of the corporate shareholder and duly signed by its legal representative and evidence of shareholding.

1. Each shareholder who is entitled to attend and vote at the EGM may appoint one or more proxy(ies) who need not be a shareholder, to attend and vote on his or her behalf at the EGM.

2. For any Shareholder who appoints more than one proxy, his or her proxies can only exercise the voting right by way of poll.

3. The instrument appointing a proxy must be in writing under the hand of the appointer or his attorney authorised in writing. If that instrument is signed by an attorney on behalf of the appointer, the power of attorney authorising that attorney to sign, or other authorisation document, must be notarially certified. To be valid, the notarially certified copy of the power of attorney, or other authorisation document, together with the form of proxy must be delivered to the business address of the Company or lodged with the Hong Kong share registrar of the Company, Hong Kong Registrars Limited, not less than 24 hours before the time appointed for the holding of the EGM. The address is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

V. OTHER MATTERS

1. Contact for the meeting

   Contact telephone: 86-10-67365383/86-10-58761949
   Fax: 86-10-87392058
   Contact person: Board office
   Address: No. 2 Huo Xian Nan San Road, Huo Xian Town, Tongzhou District, Beijing, the PRC
   Postal Code: 101109

2. The EGM is expected to last for half a day. Shareholders attending the meeting should bear their own accommodation and travel expenses.

3. H Shareholders of the Company or proxy attending the meeting shall arrive half hour before the meeting time and bring along the identity document for verification.

The Board of
Beijing Jingcheng Machinery Electric Company Limited

Beijing, the PRC
4 September 2018

As at the date of this announcement, the Board comprises Mr. Wang Jun, Mr. Li Junjie and Mr. Zhang Jiheng as executive directors, Ms. Jin Chunyu, Mr. Du Yuexi, Mr. Xia Zhonghua and Ms. Li Chunzhi as non-executive directors and Ms. Wu Yan, Mr. Liu Ning, Mr. Yang Xiaohui and Mr. Fan Yong as independent non-executive directors.